

Regular Town Board Meeting of the Town Board of the Town of Van Buren, held on December 20, 2016 at 7:30 pm at the Van Buren Town Hall, 7575 Van Buren Road, Baldwinsville, New York.

Present:

Mr. Rick Zaccaria Councilor

Ms. Mary Frances Sabin Councilor

Mr. Howard Tupper Councilor

Mr. Claude Sykes Supervisor

Absent: Ms. Darcie Lesniak, Mr. Ronald Dudzinski and Ms. Patricia Dickman

Also present:

Mr. Wendy Reese Town Attorney

Mr. Jason Hoy Town Engineer

Mr. Doug Foster Highway Superintendent

Ms. Lynn Precourt Town Clerk

Pledge of Allegiance and Roll Call.

Citizens Comments: None

Approve minutes of the Regular Town Board Meeting on December 6, 2016:

239-16-000 MOTION BY Ms. Sabin, seconded by Mr. Zaccaria, to approve the minutes of the Regular Town Board meeting on December 6, 2016 as published.

Mr. Zaccaria – Yes, Ms. Sabin – Yes, Mr. Tupper – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Authorize going out for RFP's for concession stand operation and/or for providing vending machine services and alternative concession options with proposals due 10:00 am, February 3, 2017:

240-16-037 MOTION BY Mr. Zaccaria, seconded by Ms. Sabin, to authorize going out for RFP's for concession stand operation and/or for providing vending machine services and alternative concession options with proposals due 10:00 am, February 3, 2017.

Mr. Zaccaria – Yes, Ms. Sabin – Yes, Mr. Tupper – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Accept resignation of Mary Augustus from part time Justice Court position:

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241-16-038 MOTION BY Mr. Tupper, seconded by Mr. Zaccaria, to accept the resignation of Mary Augustus from part time Justice Court position.

Mr. Zaccaria – Yes, Ms. Sabin – Yes, Mr. Tupper – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Budget Transfers per Comptroller's memo:

242-16-007 MOTION BY Ms. Sabin, seconded by Mr. Tupper, to approve the following budget transfers per the Comptroller:

Budget Transfer

	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
TO:	A.1110.0460	Justice Court-Jury Trial	\$ 126
	A.1220.0401	Town Supervisor-Supplies	\$ 5
	A.1220.0435	Town Supervisor-Bank Fees	\$ 50
	A.1315.0100	Comptroller-Wages	\$ 3,318
	A.1315.0408	Comptroller-Postage	\$ 100
FROM:	A.1110.0441	Justice Court-Training	\$ 456
	A.1220.0440	Town Supervisor-Local Travel	\$ 55
	A.1315.0441	Comptroller-Training	\$ 1,106
	A.1315.0418	Comptroller-Software maintenance	\$ 638
	A.1315.0401	Comptroller-Supplies	\$ 500
	A.1990.0400	Contingency	\$ 844

Explanation:

A-1110: Costs for a jury trial, including jurors were not included in the budget as the Town has not had a trial in several years.

A-1315: Comptroller retired during the year. Payment for unused vacation was more than budgeted. Postage, mailing of vendor checks, is higher than expected.

Budget Transfer

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	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
TO:	A.1355.0401	Assessor-Supplies	\$ 127
	A.1410.0443	Town Clerk-Publications	\$ 713
	A.1620.0411	Bldg & Grounds-Bldg Repairs	\$ 2,698
	A.1620.0415	Bldg & Grounds-Trash Removal	\$ 254
	A.1620.406	Blds & Grounds-Security Systems	\$ 107
	A.1670.0443	Public Notices	\$ 324
	A.5132.0423	Highway Garage-Water	\$ 91
	A.5132.0426	Highway Garage-Security	\$ 19
FROM:	A.1355.0443	Assessor-Wireless Connection	\$ 127
	A.1410.0401	Town Clerk-Office Supplies	\$ 713
	A.1620.0407	Bldg & Grounds-Equip Rental	\$ 2,871
	A.1620.0412	Bldg & Grounds-Vehicle Repairs	\$ 188
	A.5132.0409	Highway Garage-Cleaning Supplies	\$ 110

Explanation:

1410: Overspent due to purchase of law books and updates to books already at the Town

1620: Repairs due to unexpected breakdown of air conditioning units at the Town Hall

Budget Transfer

	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
TO:	A.7020.0455	Park & Rec Admin-Licenses	\$ 10
	A.7010.0100	Parks-Wages	\$ 1,051
	A.7110.0411	Parks-Repairs	\$ 35
	A.7510.0100	Historian-Wages	\$ 150
	A.7990.0410	Erie Canal Repairs	\$ 1,368
	A.8160.0400	Landfill Post Closure	\$ 3,314
	A.9060.0800	Health Insurance	\$ 4,309
FROM:	A.7020.0412	Parks & Rec Admin-Vehicle Repairs	\$ 10
	A.7180.0100	Pool-Wages	\$ 1,051
	A.7110.0407	Parks-Equip Rentals	\$ 35
	A.9010.0800	NYS Retirement	\$ 8,902
	A.9050.0800	Unemployment Insurance	\$ 239

Explanation:

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8160: costs over-run due to repairs to water systems at homes adjacent to the landfill, which in accordance with the landfill closure legislation are borne by the Town.

9060: several employees retired during the year and are entitled to health insurance. This is in addition to the replacements who also are receiving the benefit, which cause the over-run

Budget Transfer

	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
TO:	B.3310.0400	Traffis Signs	\$ 1,997
	B.3620.0401	Codes-Office Supplies	\$ 233
	B.3620.0408	Codes-Office Postage	\$ 254
	B.3620.0420	Codes-Telephone	\$ 254
	B.3620.0443	Codes-Code Book	\$ 1,871
	B.3620.0442	Codes-Membership Dues	\$ 150
	B.9010.0800	NYS Retirement	\$ 2,582
FROM:	B.9060.0800	Health Insurance	\$ 7,341

Explanation:

3620- Telephones over spent due to changing to different data plan

9010: NYS retirement overspent due to retro-active prior year's adjustment for part-time employee, who was a member of the retirement but never informed the Town.

Budget Transfer

	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
TO:	DB.5010.0420	Highway-Telephones	\$ 488
	DB.5110.0431	Highway-Outside Engineer	\$ 3,400
	DB.5130.0404	Highway-Gasoline	\$ 792
FROM:	DB.5130.0405	Highway-Diesel	\$ 4,680

Explanation:

5110.0431: Surveys for easements on Meigs Rd and Hoag Road caused the over-run as they were not included in the adopted budget

Budget Transfer

	<u>Account Number</u>	<u>Account Description</u>		<u>Amount</u>
TO:	SS13.8150.0419	Village Green Sewer #4-County Rep	\$	3
FROM:	SS13.8150.0420	Village Green Sewer #4-Telephones	\$	3

Mr. Zaccaria – Yes, Ms. Sabin – Yes, Mr. Tupper – Yes, Mr. Sykes – Yes
All Ayes – Motion Carried & Adopted

Create court attendant position for Civil Service roster:

243-16-038 MOTION BY Mr. Zaccaria, seconded by Ms. Sabin, to create a court attendant position on Civil Service roster.

Mr. Zaccaria – Yes, Ms. Sabin – Yes, Mr. Tupper – Yes, Mr. Sykes – Yes
All Ayes – Motion Carried & Adopted

Receive bids for steel work at 3417 Walters Road:

Mr. Sykes said the town received one bid in the amount of \$18,200.00.

244-16-026 MOTION BY Mr. Zaccaria, seconded by Mr. Tupper, to receive the bid for the steel work at 3417 Walters Road.

Mr. Zaccaria – Yes, Ms. Sabin – Yes, Mr. Tupper – Yes, Mr. Sykes – Yes
All Ayes – Motion Carried & Adopted

Award bid for steel work at 3417 Walters Road:

245-16-026 MOTION BY Mr. Tupper, seconded by Ms. Sabin, to award the bid for the steel work at 3417 Walters Road to JLS Construction in the amount of \$18,200.00..

Mr. Zaccaria – Yes, Ms. Sabin – Yes, Mr. Tupper – Yes, Mr. Sykes – Yes
All Ayes – Motion Carried & Adopted

Councilor Committee Reports and Comments:

Mr. Zaccaria wished everyone a Merry Christmas and Happy New Year.

Highway Superintendent Comments: None

Supervisor Comments:

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Mr. Sykes said the town received a letter from the NYS DOT regarding the speed limit reduction request for East Sorrell Hill Road that they will investigate whether the reduction is necessary.

Citizens Comments: None

Engineer Comments: None

Attorney Comments: None

246-16-000 MOTION BY Ms. Sabin, seconded by Mr. Tupper, to adjourn to the Organizational Meeting on January 3, 2017 at 7:30 pm.

Mr. Zaccaria – Yes, Ms. Sabin – Yes, Mr. Tupper – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Meeting closed 7:39 pm

Respectfully submitted,

Lynn Precourt
Town Clerk

Dated: 12/21/16