

Regular Town Board Meeting of the Town Board of the Town of Van Buren, held on February 20, 2018 at 7:00 pm at the Van Buren Town Hall, 7575 Van Buren Road, Baldwinsville, New York.

Present:

Mr. Rick Zaccaria	Councilor
Ms. Darcie Lesniak	Councilor
Mr. Howard Tupper	Councilor
Ms. Patricia Dickman	Councilor
Mr. Ronald Dudzinski	Councilor
Ms. Mary Frances Sabin	Councilor
Mr. Claude Sykes	Supervisor

Also present:

Mr. Kevin Gilligan	Town Attorney
Mr. Jason Hoy	Engineer
Mr. Douglas Foster	Highway Superintendent
Ms. Lynn Precourt	Town Clerk

Pledge of Allegiance and Roll Call.

Approve minutes of the Regular Town Board Meeting on February 6, 2018:

032-18-000 MOTION BY Ms. Dickman, seconded by Ms. Sabin, to approve the minutes of the February 6, 2018 Regular Town Board Meeting as published.

Mr. Zaccaria – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Approve change order for contract TOVB-2017-2 Van Buren Town Hall Air Conditioner Project – in the amount of \$23,149.00 for installing 6 A/C units at Town Hall:

Mr. Sykes said we have a clause in last year's contract that if all parties agree 2017 prices can be honored for up to 18 months. He said this will allow the town to get 2017 pricing in 2018.

033-18-040 MOTION BY Mr. Tupper, seconded by Mr. Dudzinski, to approve change order for contract TOVB-2017-2 Van Buren Town Hall Air Conditioner Project – in the amount of \$23,149.00 for installing 6 A/C units at Town Hall.

Mr. Zaccaria – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

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Receive bids for contract TOVB-2018-1 Van Buren Park Office Siding Project:

Mr. Sykes said we received one bid from R & R Roofing.

034-18-054 MOTION BY Mr. Zaccaria, seconded by Mr. Dudzinski, to receive the bids for contract TOVB-2018-1, Van Buren Park Office Siding Project.

Mr. Zaccaria – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Award bid for TOVB-2018-1:

035-18-040 MOTION BY Mr. Zaccaria, seconded by Mr. Dudzinski, to award the bid for contract TOVB-2018-1, Park Office Siding Project to R & R Roofing in the amount of \$22,080.00.

Mr. Zaccaria – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Receive bids for contract TOVB-2018-2 – Van Buren Town Hall Phone System:

Mr. Sykes said the town received two bids ranging from \$5200.00 to \$8733.00.

036-18-054 MOTION BY Ms. Sabin, seconded by Ms. Dickman, to receive the bids for contract TOVB-2018-2 – Van Buren Town Hall Phone System.

Mr. Zaccaria – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Award bid for TOVB-2018-2:

037-18-040 MOTION BY Ms. Dickman, seconded by Mr. Dudzinski, to award the bid for contract TOVB-2018-2 – Van Buren Town Hall Phone System to Teleco in the amount of \$5200.00.

Mr. Zaccaria – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Receive bids for contract TOVB-2018-3 – Van Buren Town Hall Camera System:

Mr. Sykes said the town received several bids ranging from \$2,466.00 to \$13,750.00.

038-18-054 MOTION BY Ms. Sabin, seconded by Ms. Lesniak, to receive bids for contract TOVB-2018-3 – Van Buren Town Hall Camera System.

Mr. Zaccaria – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

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Award bids for TOVB-2018-3:

039-18-040 MOTION BY Mr. Tupper, seconded by Mr. Dudzinski, to award bid for contract TOVB-2018-3 – Van Buren Town Hall Camera System to CP Alarms in the amount of \$2,466.00.

Mr. Zaccaria – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Approve final budget transfers for 2017 per comptroller's memo:

040-18-007 MOTION BY Ms. Lesniak, seconded by Ms. Sabin, to approve the following budget transfers:

**Budget Transfer**

	<b><u>Account Number</u></b>	<b><u>Account Description</u></b>	<b><u>Amount</u></b>
<b>TO:</b>	A.1010.0100	Town Board-Wages	\$ 15
	A.1110.0443	Justice Court-Publications	\$ 240
	A.1220.0401	Town Supervisor-Supplies	\$ 132
	A.1220.0435	Town Supervisor-Bank Fees	\$ 190
	A.1220.0440	Town Supervisor-Local Travel	\$ 108
	A.1315.0408	Comptroller-Computer Postage	\$ 20
	A.1440.0420	Engineer-Cell phone	\$ 267
	A.1440.0440	Engineer-Mileage	\$ 411
<b>FROM:</b>	A.1010.0401	Town Board-Supplies	\$ 15
	A.1110.0441	Justice Court-Training	\$ 240
	A.1220.0443	Town Supervisor-Publications	\$ 324
	A.1315.0441	Comptroller-Conferences	\$ 20
	A.1440.0433	Engineer-Surveys	\$ 678
	A.1990-0400	Contingency	\$ 106

**Budget Transfer**

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	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
<b>TO:</b>	A.1620.0411	Bldg & Grounds-Bldg repairs	\$ 6,122
	A.1620.0415	Bldg & Grounds-Trash pick-up	\$ 11
	A.1620.0423	Bldg & Grounds-Water	\$ 19
	A.1621.0408	Shared Services-Postage	\$ 832
	A.1670.0443	Public Notices	\$ 130
	A.1680.0200	Computer Equipment	\$ 1,404
	A.5010.0420	Highway Admin-Cell Phone	\$ 134
	A.5132.0200	Highway Garage-Fixtures & Equip	\$ 4,863
	A.7020.0408	Parks-Postage	\$ 2
	A.7020.0440	Parks-Local Travel	\$ 36
	A.7110.0416	Parks-Cleaning Supplies	\$ 18
	A.7110.0411	Parks-Repairs	\$ 1,194
	A.7110.0421	Parks-Electricity	\$ 591
	A.7180.0411	Pool-Repairs	\$ 3,199
	A.7189.0409	Programs-Other costs	\$ 536
	A.8160-0400	Landfill	\$ 1,314

**Budget Transfer**

	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
<b>FROM:</b>	A.1620.0404	Bldg& Grounds-Gasoline	\$ 2,025
	A.1621.0421	Shared Services-Electricity& Nat Gas	\$ 832
	A.1680.0413	WEB Page	\$ 1,344
	A.1680.0417	Computer Repairs	\$ 60
	A.5010.0401	Highway Admin-Office supplies	\$ 134
	A.5132.0422	Highway Garage-Heating	\$ 4,863
	A.7020.0443	Parks-Printing & Publications	\$ 38
	A.7110.0423	Parks-Water	\$ 1,400
	A.7110.0422	Parks-Heating	\$ 385
	A.7180.0100	Pool-Wages	\$ 3,199
	A.7189.0432	Programs-Instructors	\$ 536
	A.9060.0800	Health Insurance	\$ 8,008

**Explanation:**

1620.0411, Building Repairs- Water damage resulting from storm water drainage that total \$11,995 caused the account to be over-budget.

1680.0200 Computer-new computers for the highway department was purchased, but not anticipated in the budget

5132.0200, Highway Garage-New garage doors caused the account to be over-budget

7110.0411 Park Repairs-Repairs to culvert totaled \$2,872 and created the account to be over-budget

7180.0200 Swimming Pool-There is a leak in the swimming pool The cost to investigate and develop an action plan caused the over-budget

Landfill- Repairs to an adjacent property required under the DEC consent decree is the reason why the account is over-spent

**Budget Transfer**

	<u>Account Number</u>	<u>Account Description</u>		<u>Amount</u>
<b>TO:</b>	B.3620.0412	Codes-Veh repairs	\$	145
	B.3620.0401	Codes-Office Supplies	\$	80
	B.3620.0442	Codes-Memberships	\$	175
	B.3620.0404	Codes-Gasoline	\$	94
	B.7989.0452	Public Television	\$	3,358
	B.8020.100	Zoning/Planning-Wages	\$	2,961
 <b>FROM:</b>	B.3620.0200	Codes-Equipment	\$	494
	B.3120.0400	Sheriffs	\$	6,319

**Explanation:**

7989.0452 Public Television-the Town pays 14.23% of Cable franchise revenues to the Baldwinsville Public television station. The Payments related to 2016, but paid in 2017 created this over-budget

8020.0100 Zoning/Planning-These two boards were combines, but the budget did not completely include increases in wages

**Budget Transfer**

	<b><u>Account Number</u></b>	<b><u>Account Description</u></b>	<b><u>Amount</u></b>
<b>TO:</b>	DB.5010.0443	Publications(Help Wanted)	\$ 309
	DB.5010.0460	First Aid Supplies	\$ 21
	DB.5110.0100	Highway-Road Repair Wages	\$ 3,074
	DB.5130.0404	Highway Equip-Gasoline	\$ 644
	DB.5130.0412	Highway Equip-Repairs	\$ 4,745
	DB.5142.0100	Snow Removal-Wages	\$ 3,968
<b>FROM:</b>	DB.5010.0406	Uniforms	\$ 330
	DB.5110.0410	Road Repairs-Materials	\$ 3,550
	DB.5130.0100	Equipment-Wages	\$ 7,042
	DB.5130.0413	Vehicle Supplies	\$ 5,389

**Explanation:**

Wages- Wages are allocated to various expense lines based on a formula. While the actual cost may be over-budget on a specific expense, the overall cost is below budget

5130.0412 Equipment Repairs T-he Town did not have a mechanic for the entire year, which caused equipment to be outsourced for repairs

**Budget Transfer**

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	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
TO:	SS09.8150.0431	Interstate Island 1 Sewer-Engineer	\$ 130
FROM:	SS09.8150.0421	Interstae Island 1 Sewer-Repairs	\$ 130

**Budget Transfer**

	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
TO:	SS13.8150.0421	Village Green Sewer #4- Electricity	\$ 83
FROM:	SS13.8150.0420	Village Green Sewer #4 Telephones	\$ 83

Mr. Zaccaria – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Set public hearing for March 6, 2018, 7:00 pm to hear comments on proposed 2018 Community Development Application and five year plan:

041-18-023 MOTION BY Mr. Dudzinski, seconded by Ms. Dickman, to set the public hearing for March 6, 2018 at 7:00 pm to hear comments on proposed 2018 Community Development Application and five year plan.

Mr. Zaccaria – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Approval for Comptroller to attend PERMA 2018 annual conference at Lake George, May 24<sup>th</sup> and 25<sup>th</sup> with reasonable cost for lodging, meals and mileage:

042-18-027 MOTION BY Mr. Zaccaria, seconded by Ms. Lesniak, to approve the Comptroller to attend PERMA 2018 annual conference at Lake George, May 24<sup>th</sup> and 25<sup>th</sup> with reasonable cost for lodging, meals and mileage.

Mr. Zaccaria – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

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Authorize Supervisor to execute amendment to contract #29402 with Onondaga County to amend pay rate to \$76.39 per hour of service provided by the Sheriff's Department:

043-18-001.1 MOTION BY Ms. Sabin, seconded by Ms. Lesniak, to authorize Supervisor to execute amendment to contract #29402 with Onondaga County to amend pay rate to \$76.39 per hour of service provided by the Sheriff's Department.

Mr. Zaccaria – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Councilor Committee Reports and Comments:

Ms. Sabin scheduled a Land Use Committee meeting on February 27, 2018 at 4:30 pm here at Town Hall.

Mr. Dudzinski attended the Warners/Memphis Annual Banquet and Officer Installation. He said it was very nice and they are always looking for volunteers.

Highway Superintendent Comments:

Mr. Foster said his department will wait until grass will grow to make lawn repairs. He said you may see some lawn repairs being started.

Supervisor Comments: None

Engineer Comments: None

Attorney Comments:

Mr. Gilligan said the PILOT with AES for the solar project on Kingdom Road is complete.

044-18-041 MOTION BY Ms. Dickman, seconded by Mr. Dudzinski, to approve the proposed PILOT agreement with AES for the solar project on Kingdom Road and authorize the Supervisor to execute the documents.

Mr. Zaccaria – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Citizens Comments: None

045-18-000 MOTION BY Ms. Dickman, seconded by Ms. Lesniak, to adjourn to the next Regular Town Board Meeting on March 6, 2018 at 7:00 pm.

Mr. Zaccaria – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes



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All Ayes – Motion Carried & Adopted

Respectfully submitted,

Lynn Precourt  
Town Clerk

Dated: 2/21/18