

Regular Town Board Meeting of the Town Board of the Town of Van Buren, held on May 15, 2018 at 7:00 pm at the Van Buren Town Hall, 7575 Van Buren Road, Baldwinsville, New York.

Present:

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|------------------------|------------|
| Ms. Darcie Lesniak | Councilor |
| Mr. Howard Tupper | Councilor |
| Ms. Patricia Dickman | Councilor |
| Mr. Ronald Dudzinski | Councilor |
| Ms. Mary Frances Sabin | Councilor |
| Mr. Claude Sykes | Supervisor |

Absent: Mr. Rick Zaccaria, Councilor

Also present:

| | |
|--------------------|------------------------|
| Mr. Kevin Gilligan | Town Attorney |
| Mr. Jason Hoy | Engineer |
| Mr. Doug Foster | Highway Superintendent |
| Ms. Lynn Precourt | Town Clerk |

Pledge of Allegiance and Roll Call.

Approve minutes of the Regular Town Board Meeting on May 1, 2018:

084-18-000 MOTION BY Ms. Dickman, seconded by Ms. Sabin, to approve the minutes of the Regular Town Board Meeting on May 1, 2018 as published.

Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Confirm appointment of AnneMarie Doyle as Deputy Town Clerk for months of September and January only and set pay rate of \$14.59 an hour:

085-18-038 MOTION BY Ms. Sabin, seconded by Mr. Dudzinski, to confirm appointment of AnneMarie Doyle as Deputy Town Clerk for months of September and January only and set pay rate of \$14.50 an hour.

Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Regular Town Board Meeting May 15, 2018

Motion to approve hiring Empire Safety and Consulting to provide professional safety services per proposal at an annual cost of \$10,400:

086-18-010 MOTION BY Mr. Dudzinski, seconded by Mr. Tupper, to hire Empire Safety and Consulting to provide safety services per proposal at an annual cost of \$10,400.

Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Approval of new policy against Discrimination and Harassment and approve inclusion in Town of Van Buren Employee Handbook:

Mr. Sykes said this policy was re-written to include state mandated language provided by our liability carrier.

087-18-038 MOTION BY Ms. Dickman, seconded by Ms. Sabin, to approve a new policy against Discrimination and Harassment and approve inclusion in Town of Van Buren Employee Handbook.

Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Consider the town paying a Justice Court discrepancy of \$53.00 per request from Justice O’Kane:

Mr. Sykes said the Comptroller suggested the town make the reimbursement for the discrepancy. After hours have been spent trying to find it. He said at this point it makes more sense to make the reimbursement.

088-18-007 MOTION BY Mr. Dudzinski, seconded by Ms. Lesniak, to pay a Justice Court discrepancy of \$53.00 per request from Justice O’Kane.

Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Approval of annual resolution supporting participation in the CNY Stormwater Coalition Staff Services and Education Compliance Assistance Program at a cost of \$3,600:

089-18-056 MOTION BY Mr. Tupper, seconded by Ms. Lesniak, to approve the following resolution:

Resolution authorizing the items listed below pursuant to requirements of the New York State Pollutant Discharge Elimination System Municipal Separate Storm Sewer System General Permit.

WHEREAS, Town of Van Buren herein called the “Municipality”, after thorough consideration of the various aspects of the problem and consideration of available information, has hereby

Regular Town Board Meeting May 15, 2018

determined that certain work, as described in Attachment A, herein called the “Project”, is desirable, is in the public interest, and is required in order to implement the Project; and

WHEREAS, the Central New York Regional Planning & Development Board, herein called the “Board”, has provided program planning and implementation assistance pertaining to the requirements of the New York State Pollutant Discharge Elimination System (SPDES) Stormwater Phase II General Permit for Municipal Separate Storm Sewer System (MS4) operators since 2002, and

WHEREAS, the Board has proposed staff and education assistance services in support of sustaining the CNY Stormwater Coalition and to provide a regional public education, outreach and training compliance program to reduce municipal staff burdens, ensure consistency, provide widespread priority audience targeting the most efficient use of limited municipal funds by distributing total program costs over a number of entities within a twelve month timeframe as outlined in Attachment B;

NOW, THEREFORE, BE IT RESOLVED BY Town Board of Town of Van Buren

1. That Claude Sykes, Van Buren Supervisor or such person’s successor in office is the representative authorized to act in behalf of the Municipality’s governing body in all matters related the Project;

2. That the Municipality agrees that it will fund its portion of the program cost in the amount of \$3,600, and that those funds will be made available to the Board upon receipt of invoice.

3. That one (1) certified copy of this Resolution will be prepared and sent to the Board upon adoption.

4. That this Resolution take effect immediately.

Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Assessor’s Report:

Ms. Golden said the 2016 State budget has eliminated all new Star exemptions (Basic and Enhanced) starting with the 2016 assessment roll. Star exemptions are “grandfathered” for existing property owners with exemptions in place prior to 2016. New owners will register with DTF online or by phone for the Star Income Tax credit / check. Property owners will be required to pay their school bill in full and will receive the Star savings by check from DTF. The Assessor’s office can no longer accept new Star applications. Checks are being mailed to qualified property owners.

Regular Town Board Meeting May 15, 2018

The 2018 State budget included a change to the Enhanced Star program. To receive the Enhanced Star exemption IVP or Income Verification Program is now mandatory starting in 2019. The State will verify income for all renewals, no details at this point. Updates will continue.

Preliminary Change of Assessment notices were mailed to 2375 property owners in mid March.

The Assessor had 78 scheduled informal meetings during March and April.

Ms. Golden said the Tentative Assessment Roll for 2018 was filed on May 1st and an additional 169 Change of Assessment Notices were mailed to property owners.

Legal notices were published on May 2nd and the Assessor will complete "sitting" with the Tentative Roll this week.

Grievance Day is scheduled for Tuesday May 22, to date we have 12 appointments scheduled and 4 paperwork only.

Ms. Golden said the Town of Lysander has been selected for an Exemption Administration Audit by the State Comptroller's Office.

Ms. Lesniak asked how many informal meetings resulted in a change of assessment. Ms. Golden said about 20 to 25%.

Ms. Lesniak asked what prompted the additional 169 Change of Assessment notices to be mailed. Ms. Golden said they were mostly for utilities and special franchises and the rest were because projects, such as garage construction, decks and pools were completed.

Ms. Lesniak said the state has not been able to figure out how to effectively administer the STAR program since they took it over. She said homeowners who pay up front school taxes and then have to wait long periods of time before receiving their checks. She said to see them take over another aspect of the program with the income verification when local offices were so much more efficient is upsetting.

Ms. Golden said low income seniors will need to enroll in the income verification program with the state and will still need to come in to the local assessor's office to show income for senior citizen exemptions.

Regular Town Board Meeting May 15, 2018

Ms. Lesniak said she understands there were discrepancies over the years, but she thinks the state could have addressed them differently and allowed the administration of the program to stay local.

Authorize Supervisor to execute agreement to participate in purchasing via National Intergovernmental Purchasing Alliance Company (National IPA):

090-18-040 MOTION BY Ms. Sabin, seconded by Ms. Dickman, to authorize Supervisor to execute agreement to participate in purchasing via National Intergovernmental Purchasing Alliance Company (National IPA).

Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Set bid date for salt shed foundation bid for June 18, 2018 at 10:00 am:

Mr. Sykes said this item is being withdrawn for tonight.

Councilor Committee Reports & Comments:

Ms. Dickman said she and Mr. Tupper attended the installation dinner and awards banquet for the Baldwinsville Ambulance Company. She said the number of calls they respond to is very impressive and we are fortunate to have them in our community.

Highway Superintendent Comments:

Mr. Foster said all lawn repairs that they know about have been repaired. If anyone has damage that has not been addressed please contact the department.

Mr. Foster said construction season is underway and reminded people to be careful in construction zones.

Supervisor Comments:

Mr. Sykes said the Highway Department employees are assisting Building and Grounds this week and paving the road through Van Buren Central Park from pavilion C to Canton Street. He said this is being funded in part through a grant secured by Senator DeFrancisco.

Mr. Sykes said the Town Hall parking lot will be repaved next week.

Mr. Sykes said the Engineer has submitted plans to OCDOT and NYSDOT for the proposed sidewalk from River Mall to Southgate Road and once we receive approvals we can begin construction.

Regular Town Board Meeting May 15, 2018

Engineer Comments: None

Attorney Comments: None

Citizens Comments: None

091-18-000 MOTION BY Ms. Dickman, seconded by Mr. Dudzinski, to adjourn to the next Regular Town Board Meeting on June 5, 2018 at 7:00 pm.

Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Meeting closed 7:22 pm

Respectfully submitted,

Lynn Precourt

Town Clerk

Dated: 5/16/18