

Regular Town Board Meeting of the Town Board of the Town of Van Buren, held on February 19, 2019 at 7:00 pm at the Van Buren Town Hall, 7575 Van Buren Road, Baldwinsville, New York.

Present:

Mr. Rick Zaccaria	Councilor
Mr. Howard Tupper	Councilor
Ms. Patricia Dickman	Councilor
Mr. Ronald Dudzinski	Councilor
Ms. Mary Frances Sabin	Councilor
Mr. Claude Sykes	Supervisor

Absent: Ms. Darcie Lesniak, Councilor

Also present:

Mr. Christopher Militello	Town Attorney
Mr. Jason Hoy	Engineer
Mr. Doug Foster	Highway Superintendent
Ms. Theresa Golden	Assessor
Ms. Lynn Precourt	Town Clerk

Pledge of Allegiance and Roll Call.

Approve minutes of the Regular Town Board Meeting on February 5, 2019:

051-19-000 MOTION BY Ms. Dickman, seconded by Mr. Tupper, to approve the minutes of the Regular Town Board Meeting on February 5, 2019 as published.

Mr. Zaccaria – Yes, Mr. Tupper – Yes. Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Public Hearing on 2019 Community Development Funding Application and Five Year Plan:

052-19-000 MOTION BY Mr. Dudzinski, seconded by Ms. Sabin, to recess the regular meeting, open the public hearing and waive reading the legal notice published in the *Post Standard* on February 13, 2019.

Mr. Zaccaria – Yes, Mr. Tupper – Yes. Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Mr. Sykes went over the following projects included in the five year plan:

2019 Application

1. **Snowdale Drive Drainage and Pavement Rehabilitation – Phase 2**

Rehabilitation of drainage and pavement of Snowdale Drive in the Seneca Knolls area from Blanchard Blvd to Ressigue Dr. (approx. 1100’). The rehabilitation would generally consist of closed drainage installation and milling and asphalt overlay of the existing pavement with minor pavement repairs.

Total Project Cost	\$160,000
Town’s Share @ 25%	<u>(\$ 40,000)</u>

Requested Community Development Funds: \$120,000

2. **Birchwood Drive Drainage Improvements**

Rehabilitation of approximately 1000’ of existing open channel drainage ways in the Village Green neighborhood. The work would be behind the properties on Birchwood between Idlewood and Cedarwood Boulevards. The rehabilitation would generally consist of regrading and reshaping the open channel, select tree removals, placement of erosion control materials in erosive areas and establishing turf.

Total Project Cost	\$67,500
Town’s Share	<u>(\$ 17,500)</u>

Requested Community Development Funds: \$50,000

2020 Application

Drainage Swale Rehabilitation

Rehabilitation of approximately 1000’ of existing open channel drainage ways in the Village Green neighborhood. The work would be behind the properties on Birchwood and Farwood Drives. The rehabilitation would generally consist of regrading and reshaping the open channel, select tree removals, placement of erosion control materials in erosive areas and establishing turf.

Total Project Cost	\$67,500
Town’s Share @ 25%	<u>(\$ 17,500)</u>

***Requested Community Development Funds:
\$50,000***

2021 Application

Lower Seneca Knolls Drainage and Pavement Rehabilitation – Phase 1

Rehabilitation of drainage and pavement in the Lower Seneca Knolls area. The rehabilitation would generally consist of closed drainage installation and milling and asphalt overlay of the existing pavement with minor pavement repairs.

Total Project Cost	\$200,000
Town's Share	<u>(\$ 50,000)</u>
<i>Requested Community Development Funds:</i>	<i>\$150,000</i>

2022 Application

Lower Seneca Knolls Drainage and Pavement Rehabilitation – Phase 2

Continued rehabilitation of drainage and pavement in the Lower Seneca Knolls area. The rehabilitation would generally consist of closed drainage installation and milling and asphalt overlay of the existing pavement with minor pavement repairs.

Total Project Cost	\$200,000
Town's Share @ 25%	<u>(\$ 50,000)</u>
<i>Requested Community Development Funds:</i>	<i>\$150,000</i>

2023 Application

Lower Seneca Knolls Drainage and Pavement Rehabilitation – Phase 3

Continued rehabilitation of drainage and pavement in the Lower Seneca Knolls area. The rehabilitation would generally consist of closed drainage installation and milling and asphalt overlay of the existing pavement with minor pavement repairs.

Total Project Cost	\$200,000
Town's Share @ 25%	<u>(\$ 50,000)</u>
<i>Requested Community Development Funds:</i>	<i>\$150,000</i>

Mr. Sykes asked if there was anyone to speak in favor of these projects. No one spoke.

Mr. Sykes asked if there was anyone to speak against these projects. No one spoke.

053-19-000 MOTION BY Ms. Sabin, seconded by Mr. Dudzinski, to close the public hearing and resume the regular meeting at 7:04 pm.

Mr. Zaccaria – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Approval of 2019 Community Development Funding Application and Five Year Plan:

054-19-023 MOTION BY Ms. Dickman, seconded by Mr. Dudzinski, to approve the following 2019 Community Development Funding Application and Five Year Plan and to give priority to the Snowdale Drive Drainage and Pavement Rehabilitation Phase 2 project for year 2019:

2019 Application

1. **Snowdale Drive Drainage and Pavement Rehabilitation – Phase 2**

Rehabilitation of drainage and pavement of Snowdale Drive in the Seneca Knolls area from Blanchard Blvd to Ressigue Dr. (approx. 1100’). The rehabilitation would generally consist of closed drainage installation and milling and asphalt overlay of the existing pavement with minor pavement repairs.

Total Project Cost	\$160,000
Town’s Share @ 25%	<u>(\$ 40,000)</u>

Requested Community Development Funds: \$120,000

2. **Birchwood Drive Drainage Improvements**

Rehabilitation of approximately 1000’ of existing open channel drainage ways in the Village Green neighborhood. The work would be behind the properties on Birchwood between Idlewood and Cedarwood Boulevards. The rehabilitation would generally consist of regrading and reshaping the open channel, select tree removals, placement of erosion control materials in erosive areas and establishing turf.

Total Project Cost	\$67,500
Town’s Share	<u>(\$ 17,500)</u>

Requested Community Development Funds: \$50,000

2020 Application

Drainage Swale Rehabilitation

Rehabilitation of approximately 1000' of existing open channel drainage ways in the Village Green neighborhood. The work would be behind the properties on Birchwood and Farwood Drives. The rehabilitation would generally consist of regrading and reshaping the open channel, select tree removals, placement of erosion control materials in erosive areas and establishing turf.

Total Project Cost	\$67,500
Town's Share @ 25%	<u>(\$ 17,500)</u>
<i>Requested Community Development Funds:</i>	
\$50,000	

2021 Application

Lower Seneca Knolls Drainage and Pavement Rehabilitation – Phase 1

Rehabilitation of drainage and pavement in the Lower Seneca Knolls area. The rehabilitation would generally consist of closed drainage installation and milling and asphalt overlay of the existing pavement with minor pavement repairs.

Total Project Cost	\$200,000
Town's Share	<u>(\$ 50,000)</u>
<i>Requested Community Development Funds:</i>	
\$150,000	

2022 Application

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Continued rehabilitation of drainage and pavement in the Lower Seneca Knolls area. The rehabilitation would generally consist of closed drainage installation and milling and asphalt overlay of the existing pavement with minor pavement repairs.

Total Project Cost	\$200,000
Town's Share @ 25%	<u>(\$ 50,000)</u>
<i>Requested Community Development Funds:</i>	
\$150,000	

2023 Application

Lower Seneca Knolls Drainage and Pavement Rehabilitation – Phase 3

Continued rehabilitation of drainage and pavement in the Lower Seneca Knolls area. The rehabilitation would generally consist of closed drainage installation and milling and asphalt overlay of the existing pavement with minor pavement repairs.

Total Project Cost \$200,000

Town's Share @ 25% (\$ 50,000)

Requested Community Development Funds:
\$150,000

Mr. Zaccaria – Yes, Mr. Tupper – Yes. Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Consider fence waiver for 39 Waterfront Drive:

Mr. Hoy said he has looked at the property and has some specific requirements for the homeowner. He said he will need to be involved in the layout of the fencing.

055-19-052 MOTION BY Mr. Dudzinski, seconded by Mr. Tupper, to declare these actions Type II under SEQRA with no adverse environmental impacts and approve the fence waiver for 39 Waterfront Drive subject to the Engineer's review and approval.

Mr. Zaccaria – Yes, Mr. Tupper – Yes. Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Consider fence waiver for 106 Milan Way:

Mr. Hoy said there is a drainage easement but no facilities and he has no issues with this waiver.

056-19-051 MOTION BY Ms. Dickman, seconded by Ms. Sabin, to declare these actions Type II under SEQRA with no adverse environmental impacts and approve the fence waiver for 106 Milan Way.

Mr. Zaccaria – Yes, Mr. Tupper – Yes. Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Assessor's Report:

Ms. Golden said the 2018 budget changes included making Enhanced Star Income Verification mandatory beginning in 2019. Multiple forms are required in 2019 for Senior Citizen exemptions, Enhanced Star exemptions and the MANDATORY IVP form. Assessor's have the option to mail the IVP forms to ORPTS for input into the state database. We will be imputing the information directly into the database from the submitted forms. We decided that this would be the best approach and would better serve our senior property owners.

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Reminder postcards were mailed to 200 property owners who have yet to renew their Enhanced Star and/or Sr Citizen Exemption. The deadline to renew or apply for all exemptions is March 1st.

Reappraisal work completed for 2019 includes nine residential neighborhoods. Trending assessments will be completed for an additional 3 neighborhoods. Commercial reappraisals will be completed for all properties reappraised in 2013 or 2014 with median values less than median county sale values. Vacant land with physical changes in 2018 will also be reappraised.

All documents required for the 2019 NRR plan were submitted to ORPTS on January 31st. The deadline for plan documents was February 1.

Physical changes to inventory and assessments are completed as permits are finished. Final field review for all incomplete permits will be scheduled the week of March 1st. (taxable status date)

The Town of Lysander Exemption Audit Report has been released and the following is a review of findings:

32 Agricultural exemptions were reviewed:

Original application for each ag land exemption which should include Soil Group Worksheet and Map.

2017 renewal application for each Ag land exemption which should include current lease if applicable and proof of income.

Soil group worksheets were also reviewed and compared to computer entered soil group data for accuracy.

The results were one original Ag land application submitted in 1995 was missing soil map.

1 greenhouse application submitted in 2000 was missing.

1 Ag land renewal was missing a current lease.

25 Senior Citizen Exemptions were reviewed:

Original application for each senior citizen exemption which should include proof of age and income.

2017 renewal application for each senior citizen exemption which should include proof of income.

Income was totaled and percent discount calculated for each senior citizen exemption. The income and percent discount numbers were compared to computer entered numbers for accuracy.

The results were one original senior citizen application submitted in 2017 was missing proof of age.

One exemption percentage (for school only) was wrong as income scale for wrong school district was used in error.

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One error in totaling income

Two errors entering percent discount into computer.

59 Veterans Exemptions: Which included four different types of Veteran exemptions:

Original application for each Veterans exemption and supporting documentation required for each type of exemption.

Applications and supporting documentation was reviewed and compared to computer entered exemption information and accuracy.

The results were one eligible funds Veteran exemption application submitted in 1994 was missing.

Four Veteran exemptions indicated honorable service on the DD214 form but were missing the section containing honorable discharge information.

One alternative Veteran exemption application submitted in 2000 incorrectly received an extra 10% for combat service and DD214 did not indicate combat service. Further review of exemption file included a letter from the Department of The Air Force received in 2003 that indicated receipt of Expeditionary Medal. This automatically counts for extra 10% combat service. Exemption was granted correctly but is listed as an exception in the Audit Report, because of timing.

One Alternative Veteran exemption application submitted in 2002 contained a veteran disability rating letter submitted in 2008 which was attached to the original application. Disability rating earned an extra 15% discount which was not applied due to clerical error. Please note: The correct Veteran Disability percentage discount was applied for the 2019 Assessment Roll. A correction of errors form for three years of refunds was submitted by the Assessor for County approval per RPTL.

Consider approval of Amendment #17 to Contract #29402 with Onondaga Count amending the compensation rate for hourly sheriff services to \$76.70 per hour:

057-19-010 MOTION BY Ms. Dickman, seconded by Mr. Dudzinski, to approve Amendment #17 to Contract #29402 with Onondaga County amending the compensation rate for hourly sheriff services to \$76.70 per hour.

Mr. Zaccaria – Yes, Mr. Tupper – Yes. Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Councilor Committee Reports & Comments:

Ms. Dickman scheduled a Labor Committee for March 11th at 3:30 pm.

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Mr. Tupper said he is attending the legislative breakfast at Lakeside Fire Department on Saturday.

Highway Superintendent Comments: None

Supervisor Comments:

Mr. Sykes said Assemblyman Magnarelli will hold a meeting here at Town Hall on February 28th from 6:30 to 8:00 pm.

Mr. Sykes said there is a joint Town Hall meeting April 11th at 6:30 pm with County Executive McMahan at the Lysander Town Hall.

Engineer Comments: None

Attorney Comments: None

Citizens Comments: None

058-19-000 MOTION BY Ms. Dickman, seconded by Ms. Sabin, to adjourn to the next Regular Town Board Meeting on March 5, 2019 at 7:00 pm.

Mr. Zaccaria – Yes, Mr. Tupper – Yes. Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Meeting closed 7:21 pm

Respectfully submitted,

Lynn Precourt
Town Clerk

Dated: 2/21/19