



**TOWN OF VAN BUREN**  
**PARKS AND RECREATION DEPARTMENT**  
 www.townofvanburen.com  
 7350 Canton Street, Baldwinsville, NY 13027-8767  
 Telephone: 638-4727  
Office Hours: 8:30am.-4:00pm.

**APPLICATION FOR EMPLOYMENT**

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

ARE YOU A TOWN OF VAN BUREN RESIDENT? YES: \_\_\_\_\_ NO: \_\_\_\_\_

DO YOU POSSESS A VALID N.Y.S. DRIVER'S LICENSE? YES: \_\_\_\_\_ NO: \_\_\_\_\_ **(Required for the Park Attendant position ONLY)**

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR OTHER THAN A MINOR TRAFFIC OFFENSE?

YES ( ) NO ( )

IF YES, EXPLAIN: \_\_\_\_\_

**POSITION APPLIED FOR:** (Indicate 1st, 2nd, and 3rd choice, if applicable)

- |                                     |                           |                         |
|-------------------------------------|---------------------------|-------------------------|
| _____ Water Safety Instructor (WSI) | _____ Recreation Leader   | _____ Concession Worker |
| _____ Supervising Lifeguard         | _____ Recreation Aide     |                         |
| _____ Lifeguard                     | _____ Park Attendant      |                         |
| _____ Pool Cashier                  | _____ Contract Instructor |                         |

**EDUCATION:**

HIGH SCHOOL: \_\_\_\_\_

COLLEGE: \_\_\_\_\_

COLLEGE MAJOR: \_\_\_\_\_ DEGREE: \_\_\_\_\_

**EMPLOYMENT**

**Begin from present or last employer.**

Place of Employment: \_\_\_\_\_ Ph.#: \_\_\_\_\_

Street: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Job Title: \_\_\_\_\_ Dates: (From) \_\_\_\_\_ (To) \_\_\_\_\_

Duties: \_\_\_\_\_

\_\_\_\_\_ Reason For Leaving: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Ph.#: \_\_\_\_\_

Street: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Job Title: \_\_\_\_\_ Dates: (From) \_\_\_\_\_ (To) \_\_\_\_\_

Duties: \_\_\_\_\_

\_\_\_\_\_ Reason For Leaving: \_\_\_\_\_

**WHEN ARE YOU AVAILABLE FOR EMPLOYMENT? (Check all applicable):**

Mornings ( )    Afternoons ( )    Evenings ( )    Saturdays ( )    Sundays ( )

DATE YOU ARE AVAILABLE TO BEGIN WORK: \_\_\_\_\_

**ARE YOU CERTIFIED IN ANY OF THE FOLLOWING?**

Water Safety Instructor \_\_\_\_\_ Date Card Expires \_\_\_\_\_

Lifeguard Training \_\_\_\_\_ Date Card Expires \_\_\_\_\_

YMCA Lifeguard \_\_\_\_\_ Date Card Expires \_\_\_\_\_

Standard or Community First Aid \_\_\_\_\_ Date Card Expires \_\_\_\_\_

Amer. Red Cross FPR (CPR for the Professional Rescuer) \_\_\_\_\_ Date Card Expires \_\_\_\_\_

Other: \_\_\_\_\_ Date Card Expires \_\_\_\_\_

**GENERAL INFORMATION:**

Extra Curricular Activities: \_\_\_\_\_

Sports and Hobbies: \_\_\_\_\_

Special Talents: \_\_\_\_\_

**REFERENCES:**

| <i><b>NAME</b></i> | <i><b>ADDRESS</b></i> | <i><b>POSITION &amp; PHONE NUMBER</b></i> |
|--------------------|-----------------------|---|
| 1. _____           | _____                 | _____                                     |
| 2. _____           | _____                 | _____                                     |
| 3. _____           | _____                 | _____                                     |

\*\*\*\*\*

**\*\* VOLUNTARY INFORMATION \*\***

AGE: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ HOW DID YOU HEAR ABOUT THE JOB? \_\_\_\_\_

\_\_\_\_\_

\*\* New York State Law prohibits discrimination on the basis of race, creed, color, national origin, sex, age, disability, marital status, or arrest record.

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**I declare that the information I have provided on this application is the truth, and realize that providing false or misleading information on this application may be cause for employment termination. I also understand that completing and submitting this application does not in any way guarantee me an interview.**

\_\_\_\_\_  
***APPLICANT'S SIGNATURE***

\_\_\_\_\_  
***DATE***

\*\*\*\*\*

**OFFICE USE ONLY**

Interview Date: \_\_\_\_\_ Interviewed By: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_