

Regular Town Board Meeting of the Town Board of the Town of Van Buren, held on February 4, 2020 at 7:00 pm at the Van Buren Town Hall, 7575 Van Buren Road, Baldwinsville, New York.

Present:

| | |
|--------------------------|-------------------|
| Mrs. Wendy Van Der Water | Councilor |
| Ms. Darcie Lesniak | Councilor |
| Mr. Howard Tupper | Councilor |
| Ms. Patricia Dickman | Councilor |
| Mr. Ronald Dudzinski | Councilor |
| Ms. Mary Frances Sabin | Deputy Supervisor |
| Mr. Claude Sykes | Supervisor |

Also present:

| | |
|--------------------|------------------------|
| Ms. Kevin Gilligan | Town Attorney |
| Mr. Jason Hoy | Town Engineer |
| Mr. Doug Foster | Highway Superintendent |
| Ms. Lynn Precourt | Town Clerk |

Pledge of Allegiance and Roll Call.

Approve minutes of the January 21, 2020 Regular Town Board Meeting:

018-20-000 MOTION BY Ms. Sabin, seconded by Mr. Dudzinski, to approve the minutes of the January 21, 2020 Regular Town Board meeting as published.

Mrs. Van Der Water – Yes, Ms. Lensiak – Yes, Mr. Tupper – Yes, Ms. Dickman – Abstain, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Budget transfers per Comptroller's memo:

019-20-007 MOTION BY Mr. Dudziinski, seconded by Ms. Lesniak, to approve the following budget transfers:

Budget Transfer

Regular Town Board Meeting February 4, 2020

| | <u>Account Number</u> | <u>Account Description</u> | <u>Amount</u> |
|--------------|-----------------------|-----------------------------|---------------|
| TO: | A.1220.0100 | Town Supervisor, Wages | \$ 63 |
| | A.1355.0100 | Assessor, Wages | \$ 30 |
| | A.1355.0401 | Assessor, Office Supplies | \$ 120 |
| | A.1410.100 | Town Clerk, Wages | \$ 62 |
| | A.1420.0429 | Attorney, Non-Retiner | \$ 4,262 |
| FROM: | A.1220.0435 | Town Supervisor, Bank Fees | \$ 63 |
| | A.1355.0440 | Assessor, Local Travel | \$ 150 |
| | A.1410.0401 | Town Clerk, Office Supplies | \$ 63 |
| | A.9060.0800 | Health Insurance | \$ 4,261 |

Explanation

1420-Legal: Legal costs for labor, both negotiations and the Solar Law

Wages,: Several Departments are over-budget on wages dues to calendar creep. Budgets are based on work hours of 1820. However, in some years the actual hours worked can be slightly higher due to 365 days in the year.

Budget Transfer

| | <u>Account Number</u> | <u>Account Description</u> | <u>Amount</u> |
|--------------|-----------------------|-------------------------------------|---------------|
| TO: | A.1620.0100 | Bldg & Grounds, Wages | \$ 3,235 |
| | A.1620.0411 | Bldg & Grounds, Building repairs | \$ 161 |
| | A.1620.0413 | Bldg & Grounds, Equip maint/repairs | \$ 1,975 |
| | A.1620.0422 | Bldg & Grounds-Heating oil | \$ 489 |
| | A.1670.0443 | Public Notices | \$ 74 |
| | A.1680.0417 | Computer-Network Administration | \$ 5,500 |
| | A.1680.0424 | Computer-Internet | \$ 11 |
| FROM: | A.1620.0200 | Bldg & Grounds-Equipment | \$ 5,500 |
| | A.1620.0404 | Bldg & Grounds-Gasoline | \$ 360 |
| | A.1680.0200 | Computer-equipment | \$ 5,500 |
| | A.1680.0413 | Web Page | \$ 85 |

Explanation

1620-Bldg & Grounds- Wages are due to overtime during the summer related to the pool, and summer help. Equipment repairs are the skid steer transferred from Highway for sidewalk snow removal. Heating oil tank was topped off at the end of December.

1680, Computer-Additional spending for increased security of the system, including communications between the buildings and updating access protocols

Budget Transfer

| | <u>Account Number</u> | <u>Account Name</u> | <u>Amount</u> |
|--------------|------------------------------|--|----------------------|
| TO: | A.5010.0100 | Highway Administration-Wages | \$231 |
| | A.5010.0412 | Highway Administration-Vehicle Rep | \$345 |
| | A.5010.0420 | Highway Administration-Phones | \$49 |
| | A.5132.0411 | Highway Garage-Repairs | \$419 |
| | A.5132.0415 | Highway Garage-Trash Removal | \$120 |
| | A.5132.0423 | Highway Garage-Water | \$144 |
| | A.7020.0100 | Parks Admin-Wages | \$635 |
| | A.7020.0440 | Parks Admin-Local Travel | \$182 |
| | A.7110.0422 | Park-Heating Oil | \$121 |
| | A.8160.0400 | Landfill | \$1,986 |
| FROM: | A.5010.0401 | Highway Administration-office Supplies | \$625 |
| | A.5132.0422 | Highway Garage-Heat | \$683 |
| | A.7020.0412 | Parks Admin-Vehicle Repairs | \$817 |
| | A.7110-0411 | Park Repairs | \$121 |
| | A.9010.0800 | NYS Retirement | \$1,986 |

Explanation

Wages- due to calendar creep

8160, Landfill-The Town is responsible for maintaining water-filtering equipment at three residences effected by the closure of the landfill. The cost for equipment repairs at these residences.

Budget Amendment

| | <u>Account Number</u> | <u>Account Name</u> | <u>Amount</u> |
|--------------|------------------------------|-----------------------------|----------------------|
| TO: | B.3620.0406 | Codes-Uniforms | \$305 |
| | B.3620.0430 | Codes-Other Legal | \$255 |
| | B.8020.0100 | Planning/Zoning Board-Wages | \$2,961 |
| | B.9035.0800 | Medicare | \$317 |
| FROM: | B.3620.0404 | Codes-Gasoline | \$560 |
| | B.9010.0800 | NYS Retirement | \$3,278 |

Explanation

3620, Codes- New Code officer requested a winter jacket. Other legal represents cost to serve citations to property owners.

Budget Transfer

| | <u>Account No.</u> | <u>Account Name</u> | <u>Amount</u> |
|--------------|---------------------------|----------------------------|----------------------|
| TO: | DB.5010.0100 | Road Repairs-Wages | \$ 85,080 |
| | DB.5010.0410 | Road Repair Materials | \$ 2,908 |
| | DB.5130.0404 | Equipment-Gasoline | \$ 128 |
| | Db.5130.0412 | Equipment-Repairs | \$ 9,584 |
| | DB.5130.0413 | Equipment-Vehicle Supplies | \$ 9,115 |
| FROM: | DB.5142.0100 | Snow Plowing-Wages | \$ 85,080 |
| | DB.5112.0200 | Paving | \$ 2,908 |
| | DB.5130.0405 | Equipment-Diesel | \$ 11,500 |
| | DB.5242.0403 | Snow Plowinf-Road Salt | \$ 7,327 |

Mrs. Van Der Water – Yes, Ms. Lensiak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Explanation Wages- The budget allocated wages between three function in highway, road repairs, equipment and snowplowing. This budget modification reallocates the budgeted amount. Total wages for the Highway department are approximately \$21,300 less than the original budget.

Vehicle Repairs - Higher than expected costs were incurred during the year and continues the experience of 2018, which increased approximately 40% from 2017.

Vehicle Supplies-Costs increased approximately \$33 thousand 2018 and were not anticipated.

Authorize Supervisor to execute amendment #18 to Contract #29402 with Onondaga County for Enhanced patrol pay rate \$82.41 per hour:

020-20-001.1 MOTION BY Mr. Tupper, seconded by Ms. Dickman, to authorize the Supervisor to execute amendment #18 to Contract #29402 with Onondaga County for Enhanced patrol pay at a rate of \$82.41 per hour.

Mrs. Van Der Water – Yes, Ms. Lensiak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Approve contract with 911 Generators:

021-20-001.1 MOTION BY Ms. Dickman, seconded by Mr. Dudzinski, to approve renewal of contract with 911 Generators for service agreement at a cost of \$334.95.

Mrs. Van Der Water – Yes, Ms. Lensiak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Authorize Code Enforcement Officer training:

022-20-027 MOTION BY Ms. Sabin, seconded by Ms. Lesniak, to approve training on February 20th for the Code Enforcement Officer.

Mrs. Van Der Water – Yes, Ms. Lensiak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Councilor Committee Reports and Comments:

Ms. Sabin said the latest revision of the property maintenance law is being reviewed by members of the Land Use Committee and the attorney. She said she will schedule a meeting soon to discuss most recent changes.

Mrs. Van Der Water said there will be a meeting Thursday to discuss the Honor Walk/Run in May to benefit the Corp. Kyle Schneider foundation. She said she is honored to be working with this group.

Ms. Dickman said she hopes the winter stays as mild as it has been so far.

Mr. Tupper said there is a Canton Woods Senior Center Board meeting on Thursday at the center at 7:45 am.

Supervisor Comments:

Mr. Sykes said the moratorium on solar has been lifted and the town has three projects to go before the Planning/Zoning Board.

Citizens Comments:

Mr. Andy Bowes asked if the town has an emergency plan in place should we require a quarantine. He asked who would plow the roads.

Mr. Sykes said yes, the town does have an emergency plan. As far as road plowing the town can rely on mutual aid from other towns and the county.

Mr. Bowes asked if the town has looked into using solar to power any of our buildings or the pool. He said it costs nothing for the town to request proposals.

Engineer Comments: None

Attorney Comments: None

023-20-000 MOTION BY Ms. Dickman, seconded by Mr. Dudzinski, to adjourn to the next regular Town Board Meeting on February 18, 2020 at 7:00 pm.

Mrs. Van Der Water – Yes, Ms. Lensiak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Regular Town Board Meeting February 4, 2020

Respectfully submitted,

Lynn Precourt
Town Clerk

Dated" 2/6/20