

Regular Town Board Meeting of the Town Board of the Town of Van Buren, held on July 7, 2020 at 7:00 pm at the Van Buren Town Hall, 7575 Van Buren Road, Baldwinsville, New York.

Present:

Mrs. Wendy Van Der Water	Councilor via video conference (at 7:14PM)
Ms. Darcie Lesniak	Councilor
Mr. Howard Tupper	Councilor
Ms. Patricia Dickman	Councilor via video conference (at 7:05PM)
Ms. Mary Frances Sabin	Deputy Supervisor via video conference
Mr. Claude Sykes	Supervisor

Absent: Mr. Ronald Dudzinski Councilor

Also present:

Ms. Kevin Gilligan	Town Attorney
Mr. Jason Hoy	Town Engineer
Mr. Doug Foster	Highway Superintendent
Ms. Theresa Golden	Assessor
Ms. Kathryn Halleron	Deputy Town Clerk

Pledge of Allegiance and Roll Call.

Approve minutes of the Regular Town Board Meeting on June 16, 2020:

095-20-000 MOTION BY Ms. Lesniak, seconded by Mr. Tupper, to approve minutes to the June 16, 2020 Regular Town Board Meeting as published.

Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Assessor's Report

Preliminary assessment notices were mailed in mid March to 4250 property owners. Properties included most residential properties, all vacant land, and 125 commercial properties.

Informal meetings were scheduled the week of March 23, April 6th and April 20. All informal meetings were by phone only, due to Covid 19 concerns and restrictions. A total of 131 property owners discussed their assessment concerns by phone informal.

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The Tentative assessment roll was filed on May 1st and an additional 150 change of assessment notices were mailed. Properties included all utility, special franchise, ceiling railroad and telecommunication property. Also included were any remaining physical inventory or parcel changes.

Grievance Day was held on May 26, as required by law. Property owners spoke with the Board of Assessment Review members by phone appointment. The total number of Grievances filed was 70.

All changes ordered by the Board of Assessment Review have been made and certified by the Assessor. Property owners were mailed the original BAR determination. A list of all changes to the Tentative Roll is complete and has been mailed to the County.

The Final State Equalization Rate was established by NYSORPTS on June 5 at 100% for the Town of Van Buren and Lysander. See attached Certificate.

The Legal Notice for Final Assessment roll completion will appear in the Messenger as required by law on July 1st. The final roll and Assessor's Annual Report are complete and will be forwarded to the State. The week of July 1st both will be available at the Town of Van Buren Assessor's Office.

The deadline for filing any assessment challenge in court is August 1st, 2020. This includes filing for Small Claims or Supreme Court.

Ms. Golden stated that all in person trainings are currently in question and the conference that was scheduled for later in the summer has been cancelled.

Mr. Sykes said that he met with the County Development Agency regarding a solar project on Pottery Road and Ms. Golden had put an assessed value at 1.2 Million and OCIDA assessed it at 1.3 Million and Ms. Golden was on point with the assessed value.

Ms. Lesniak asked how many property owners in Van Buren. Ms. Golden responded with 10,000 parcels in the Town including Town owned properties and school owned properties.

Ms. Lesniak asked how Board of Assessment Review interviews went. Ms. Golden responded that residents seemed like the one on one calls rather than addressing the entire board.

Ms. Lesniak asked how many adjustments were made out of the 70 grievances. Ms. Golden responded less than 20.

Consider amendment to Town Employee Handbook- Section 803 Sick Leave- Accumulation

096-01-000 MOTION BY Ms. Sabin, seconded by Ms. Dickman, to consider amendment to Town Employee Handbook- Section 803 Sick Leave- Accumulation

Ms. Lesniak – Yes, Ms. Dickman-Yes, Mr. Tupper – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes
All Ayes – Motion Carried & Adopted

Authorize use of park attendants, Wayne Bailey and Kimberly Saxon at the town hall to perform cleaning services at the rate of \$13.00 per hour effective June 8, 2020 with money from 1620.0100

097-01-000 MOTION BY Ms. Sabin, seconded by Ms. Lesniak, to authorize use of park attendants, Wayne Bailey and Kimberly Saxon at the town hall to perform cleaning services at the rate of \$13.00 per hour effective June 8, 2020 with money from 1620.0100.

Ms. Lesniak – Yes, Ms. Dickman-Yes, Mr. Tupper – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes
All Ayes – Motion Carried & Adopted

Appointment of Emily Hoy, Jacob Petrick, Jacob Way, Molly Derby, and Clara Derby as Park Attendants at \$12.95 per hour effective July 3, 2020

098-01-000 MOTION BY Ms. Dickman seconded by Mr. Tupper, to appoint Emily Hoy, Jacob Petrick, Jacob Way, Molly Derby, and Clara Derby as Park Attendants at \$12.95 per hour effective July 3, 2020.

Ms. Lesniak – Yes, Ms. Dickman-Yes, Mr. Tupper – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes
All Ayes – Motion Carried & Adopted

Consider approval of installation of new iron removal tank for 1342 Kingdom Road at a cost of \$2,065.00

099-01-000 MOTION BY Ms. Dickman seconded by Ms. Sabin, to consider approval of installation of new iron removal tank for 1342 Kingdom Road at a cost of \$2,065.00.

Mrs. Van Der Water – Yes, Ms. Lesniak – Yes, Ms. Dickman-Yes, Mr. Tupper – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes
All Ayes – Motion Carried & Adopted

Councilor Committee Reports and Comments:

Mr. Sykes on Ms. Sabin's behalf stated that the latest draft of the Property Maintenance Law 145 has gone to the Attorneys. The next Land Use Committee Meeting is being held on July 14, 2020 at 5:00PM. FIOS is working on cable installation at Condos 2 and 3. Condo 4 is having difficulty getting a hold of TJMG Property Management Company. Ms. Sabin has sent an email to the management company and is playing phone tag with one of the associates there.

Ms. Dickman wishes everyone to stay safe.

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Highway Superintendent Comments: None

Supervisor Comments: None

Engineer Comments: None

Attorney Comments: None

Citizens Comments: None

0100-20-000 MOTION BY Ms. Sabin, seconded by Mrs. Lesniak, to adjourn to the next Regular Town Board meeting on July 21,2020 at 7:00 pm.

Mrs. Van Der Water – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Meeting closed 7:18 pm

Respectfully submitted,

Kathryn Halleron
Deputy Town Clerk

Dated: 7/8/20