

Regular Town Board Meeting of the Town Board of the Town of Van Buren, held on February 3, 2021 at 7:00 pm at the Van Buren Town Hall, 7575 Van Buren Road, Baldwinsville, New York.

Present:

Mrs. Wendy Van Der Water	Councilor
Ms. Darcie Lesniak	Councilor
Mr. Howard Tupper	Councilor
Ms. Patricia Dickman	Councilor
Mr. Ronald Dudzinski	Councilor
Ms. Mary Frances Sabin	Deputy Supervisor
Mr. Claude Sykes	Supervisor

Also present:

Ms. Nadine Bell	Town Attorney
Mr. Douglas Foster	Highway Superintendent
Mr. Jason Hoy	Town Engineer
Ms. Lynn Precourt	Town Clerk

Pledge of Allegiance and Roll Call.

Approve minutes of the Organizational meeting held on January 6, 2021:

026-21-000 MOTION BY Ms. Dickman, seconded by Mr. Dudzinski, to approve the minutes of the Organizational Meeting held on January 6, 2021 as published.

Mrs. Van Der Water – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Approve minutes of the Regular Meeting on January 6, 2021:

027-21-000 MOTION BY Ms. Dickman, seconded by Ms. Sabin, to approve the minutes of the January 6, 2021 Regular Town Board meeting as published.

Mrs. Van Der Water – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Budget Transfers per Comptroller's memo:

028-21-007 MOTION BY Mr. Dudzinski, seconded by Mr. Tupper, to approve the following budget transfers and modifications:

**Budget Transfer**

	<b><u>Account Number</u></b>	<b><u>Account Description</u></b>	<b><u>Amount</u></b>
<b>TO:</b>	A.1110.0401	Justice Court, Supplies	\$ 5
	A.1110.0443	Justice Court, Publications	\$ 116
	A.1220.0100	Supervisor, Wages	\$ 195
	A.1355.0408	Assessor, Postage	\$ 50
	A.1420.0429	Legal, Retainers	\$ 2,838
	A.1420.0432	Legal, Appraisal	\$ 3,250
	A.1620.0200	Bldg & Grounds, Equipment	\$ 151
	A.1620.0411	Bldg & Grounds, Repairs	\$ 1,114
	A.1620.0413	Bldg & Grounds, Equip Maint	\$ 564
	A.1620.0415	Bldg & Grounds, Trash	\$ 5
	A.1620.0420	Bldg & Grounds, Telephones	\$ 9
<b>FROM:</b>	A.1110.0441	Justice Court, Training	\$ 121
	A.1220.0443	Supervisor, Publications	\$ 195
	A.1355.0441	Assessor, Training	\$ 50
	A.1620.0412	Bldg & Grounds	\$ 1,281
	A.1620.0440	Bldg & Grounds, Local Travel	\$ 562
	A.1990.0400	Contingency	\$ 6,088

**Explanation**

1420: Over budget is due to additional work related to the Property Maintenance and an appraisal of Town owned property for possible sale

1620: Unplanned spending due to covid-19, including installing an intercom on the outside of the Town Hall front door

**Budget Transfer**

Regular Town Board Meeting February 3, 2021

	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
<b>TO:</b>	A.1621.0401	Shared Services, Supplies	\$ 92
	A.1621.0401	Shared Services, Copier	\$ 27
	A.1621.0420	Shared Services, Telephone	\$ 543
	A.1680.0200	Computer Equipment	\$ 1,798
	A.1680.0417	Computer Repairs	\$ 1,849
	A.5132.0200	Highway Garage Equipment	\$ 4,242
	A.5132.0409	Highway Garage Cleaning Supplies	\$ 840
	A.5132.0411	Highway Garage Repairs	\$ 2,094
	A.5132.0426	Highway Garage Security	\$ 612
<b>FROM:</b>	A.1621.0421	Shared Services, Electricity/nat gas	\$ 662
	A.1990.0400	Contingency	\$ 11,435

**Explanation**

1621, Shared Services-telephones are a result of service call to trouble shoot issues,

1680, Computers-increases due to installing software on the new server, including the accounting and payroll migration which required to be done by KVS and not anticipated; repairs are higher to costs associated with setting up and troubleshooting machines

5132, Highway Garage- Equipment and remodeling costs that were not included with the Bond. Security represents an annual payment for the fire alarm that was installed earlier in 2020 and was not included in the 2020 budget.

**Budget Transfer**

	<u>Account Nun</u>	<u>Account Name</u>	<u>Amount</u>
TO:	B.8020.0100	Zoning/Planning salaries	\$ 3,050
	B.9010.0800	NYS Retirement	\$ 388
FROM:	B.9060.0800	Health insurance	\$ 3,438

**Explanation**

8020, Zoning/Planning: Salary for one member of the Board was not included in the budget

**Budget Transfer**

	<b><u>Account Number</u></b>	<b><u>Account Name</u></b>	<b><u>Amount</u></b>
<b>TO:</b>	DB.5110.0100	Road Repairs, Wages	\$ 84,259
	DB.5110.0200	Road Repairs, Equipment	\$ 550
	DB.5110.0410	Road repairs, Materials	\$ 292
	DB.5130.0404	Equipment, Gasoline	\$ 538
	DB.5130.0412	Equipment, Repairs	\$ 2,379
<b>FROM:</b>	DB.5142.0100	Snow Plowing, Wages	\$ 84,259
	DB.5130.0413	Equipment, Supplies	\$ 3,759

**Explanation**

Wages: Amount represents a reallocation of the budget based on the actual. Total wages for the Highway Fund were \$61.1 thousand less than budget.

Equipment; A concrete vibrator was purchased that was not anticipated in the budget

**Budget Amendment**

	<b><u>Account Number</u></b>	<b><u>Account Name</u></b>	<b><u>Amount</u></b>
TO:	SD04.8540.410	Seneca Drainage-Repairs	\$ 54,857
FROM:	SD04.0000.0909	Fund Balance	\$ 54,857

**Explanation**

2020 costs associated with the multi-year improvement plan exceeded the planned costs. While there is sufficient fund balance to fund these costs. Future year plans will be effected and may require the issuance of debt.

**Budget Amendment**

Regular Town Board Meeting February 3, 2021

	<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
TO:	SL13.5182.0425	Harbour Heights, Street Lighting	\$ 81
FROM:	SL13.0000.0909	Fund Balance	\$ 81

**Budget Transfer**

	<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
TO:	SS04.8150.0421	River Mall Sewer, Electricity	\$ 13
FROM:	SS04.8150.0420	River Mall Sewer, Telephone	\$ 13

**Budget Transfer**

	<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
TO:	SS09.8150.0420	Interstate Island #1 Sewer, Telephone	\$ 135
FROM:	SS09.8150.0421	Interstate Island #1 Sewer, Electric	\$ 135

**Budget Transfer**

	<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
TO:	SS13.8150.0410	Village Green Sewer #4, Repairs	\$ 3,466
	SS13.8150.0421	Village Green Sewer #4, Electric	\$ 104
FROM:	SS13.8150.0420	Village Green Sewer #4, Telephone	\$ 154
	SS13.0000.0909	Fund Balance	\$ 3,416

**Explanation**

Unexpected repairs to the pumping station caused to need to utilize fund balance

**Budget Transfer**

	<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
TO:	SS14.8150.0421	Timber Hills Sewer, Electricity	\$ 66
FROM:	SS14.8150.0420	Timber Hills Sewer, Telephones	\$ 63
	SS14.8150.0431	Timber Hills Sewer, Engineers	\$ 3

**Budget Transfer**

	<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
TO:	SS17.8150.0430	Marion Meadows Sewer, Legal	\$ 574
FROM:	SS17.8150.0421	Marion Meadows Sewer, Electricity	\$ 318
	SS17.8150.0421	Marion Meadows Sewer, Engineers	\$ 274

**Explanation**

Legal costs are for the renewal of pumping station BAN that were not included in the budget

Mrs. Van Der Water – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Consider approval for Supervisor to execute five year agreement with Onondaga County Board of Elections for the use of Town Hall as a polling place location:

029-21-001.1 MOTION BY Ms. Sabin, seconded by Mr. Tupper, to authorize the Supervisor to execute a five year agreement with the Onondaga County Board of Elections for the use of Town Hall as a polling place location.

Mrs. Van Der Water – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Councilor Committee Reports and Comments:

Ms. Sabin said the form to make a complaint about a property is on the town website under the Codes Department. She said this form must be signed and can be returned by mail or email to the department.

Ms. Sabin said she filed a complaint with Verizon FIOS about misleading advertising. She said if you are a customer and make a change to add a channel they are charging subscribers for this

as a change to their channel lineup and it is not advertised that this will happen when a subscriber does it through their remote.

Ms. Sabin said she held a Land Use Committee meeting to discuss food trucks. She said the head of the CNY Food Truck Association was there, it was a good discussion and there will be more meetings in the future.

Mrs. Van Der Water said she held a Parks & Recreation Committee meeting and they discussed the upcoming retirement of the Park Director and staff changes as a result. She said they also discussed the playground program and pool opening for this summer. She said no decisions have been made to date, but, they are meeting on March 1<sup>st</sup> to determine whether those programs will run this summer.

Mrs. Van Der Water said pavilion reservations will begin on April 19<sup>th</sup> and Van Buren residents will get preference on availability.

Ms. Dickman thanked Mr. Foster and his crew for their work the last few days with all the snowfall.

Ms. Dickman said the Labor Committee met with a mediator to discuss contract negotiations and it was a helpful meeting. She said the changes have been made and presented to the employees and the town is waiting for their response.

Mr. Tupper said they had a Public Safety meeting and discussed the dire need of the ambulance corps. He said they are under even more pressure with Covid and are in need of monetary donations and more volunteers.

Mr. Dudzinski said there have been a lot of people using the sledding hill and he encourages everyone to come and use the park. He said he knows there are issues with the parking area being small and we are looking into what can be done to expand that area.

Mr. Sykes said the parking issue is worse this year in part because of Covid, there isn't a lot of things for kids to do and this can be done socially distanced outside. He said he will discuss partially plowing the "ballfield" road. It will be a walk to get to the hill but it will keep cars and kids off Connors Road. He said if it doesn't work and people don't use it to park they will close the gate but it may be worth trying it.

Highway Superintendent Comments:

Mr. Foster said the employees have been very busy and have done a great job.

Regular Town Board Meeting February 3, 2021

Mr. Foster asked for people to please follow the no on street parking from 2 am to 6 am. He said he has had to call the Sheriff's Office on a couple of people who just refuse to comply. He said a typical plow route is three to four hours long and if they have to stop three or four times at ten minutes each to put a letter on a car parked in the road that can add half an hour to the route.

Supervisor Comments:

Mr. Sykes said Assemblyman Magnarelli will hold a virtual town hall meeting on February 25<sup>th</sup> at 7:00 pm. He said anyone who wants to join can contact Assemblyman Magnarelli's office for the Zoom meeting information.

Mr. Sykes said Assemblyman Magnarelli has put out his annual survey and encouraged people to fill it out and return it to his office.

Mr. Sykes said he held a Highway Committee meeting and they discussed highway garage improvements, equipment purchases, road repairs and safety training. He said they have laid out the work to be done for this construction season.

Citizens Comments: None

Engineer Comments: None

Attorney Comments: None

030-21-000 MOTION BY Ms. Dickman, seconded by Mr. Dudzinski, to adjourn to the next Regular Town Board Meeting on February 17, 2021.

Mrs. Van Der Water – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Ms. Dickman – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes, Mr. Sykes – Yes

All Ayes – Motion Carried & Adopted

Meeting closed 7:23 pm

Respectfully submitted,

Lynn Precourt  
Town Clerk