

Regular Meeting of the Town Board of the Town of Van Buren, held on July 20, 2022 at 7:00 pm at the Van Buren Town Hall, 7575 Van Buren Road, Baldwinsville, New York.

Mrs. Jennifer Sullivan	Councilor
Mr. Michael Hulchanski	Councilor
Mrs. Wendy Van Der Water	Councilor
Ms. Darcie Lesniak	Councilor
Mr. Howard Tupper	Councilor
Mr. Ronald Dudzinski	Councilor
Ms. Mary Frances Sabin	Supervisor

Also Present:

Ms. Nadine Bell	Town Attorney
Mr. Jason Hoy	Town Engineer
Mr. Doug Foster	Highway Superintendent
Ms. Michelle Vona	Comptroller
Ms. Lynn Precourt	Town Clerk

Pledge of Allegiance and Roll Call.

Approve Regular Meeting Minutes of July 6, 2022:

105-22-000 MOTION BY Mrs. Van Der Water, seconded by Mr. Dudzinski, to approve the minutes of the regular meeting on July 6, 2022 as published.

Mrs. Sullivan – Abstain, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Abstain

Motion Carried & Adopted

Approval of Onondaga County Planning Board and Legislative Agreement with Town of Van Buren:

106-22-010 MOTION BY Mr. Dudzinski, seconded by Mr. Tupper, to approve the Onondaga County Planning Board and Legislative Agreement with Town of Van Buren and authorize the Supervisor to execute the agreement.

Mrs. Sullivan – Yes, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes

Motion Carried & Adopted

Review and authorize resolution requesting speed limit reduction on Warners Road:

Regular Town Board Meeting July 20, 2022

Ms. Sabin said the town has received a petition with 25 names on it requesting this reduction on Warners Road between East and West Sorrell Hill Roads. This request will be forwarded to the County and then to the State for consideration.

107-22-046 MOTION BY Mr. Hulchanski, seconded by Mrs. Sullivan, to authorize a speed limit reduction request for Warners Road between East and West Sorrell Hill Roads from 55 to 35 mph.

Mrs. Sullivan – Yes, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes

Motion Carried & Adopted

Approve Town Engineer to put out to bid the Connors Road Bridge Replacement per specifications received from Barton & Loguidice:

107-22-054 MOTION BY Ms. Lesniak, seconded by Mr. Tupper, to approve Town Engineer to put out to bid the Connors Road Bridge Replacement per specifications received from Barton & Loguidice.

Mrs. Sullivan – Yes, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes

Motion Carried & Adopted

Approve budget transfers for 2021 per Comptroller’s memo:

108-22-000 MOTION BY Mr. Tupper, seconded by Mrs. Sullivan, to approve the following budget transfers:

The Comptroller is authorized to make the following changes to the 2021 Budget:

2021 Budget Adjustments

	ACCOUNT	DESCRIPTION	INCREASE	DECREASE
Town Board	A.1010.0441	CONFERENCES AND TRAINING	75.00	
Town Board	A.1010.0440	LOCAL TRAVEL		75.00
Justice Court	A.1110.0443	PUBLICATIONS	165.00	
Justice Court	A.1110.0441	CONFERENCES AND TRAINING		165.00
Supervisor	A.1220.0100	PERSONAL SERVICES	4,810.00	
Supervisor	A.1220.0401	OFFICE SUPPLIES	61.00	
Supervisor	A.1220.0435	BANK FEES	35.00	
Supervisor	A.1220.0441	CONFERENCES AND TRAINING	75.00	
Supervisor	A.1220.0420	TELEPHONES		100.00
Supervisor	A.1220.0442	LOCAL TRAVEL		265.00

Regular Town Board Meeting July 20, 2022

Supervisor	A.1220.0443	MEMBERSHIP AND DUES		40.00
Comptroller	A.1315.0100	PERSONAL SERVICES		12,848.00
Comptroller	A.1315.0408	POSTAGE	72.00	
Clerk	A.1410.0408	POSTAGE	265.00	
Clerk	A.1410.0401	OFFICE SUPPLIES		265.00
Engineers	A.1440.0433	ENGINEERS SURVEYS	4,120.00	
Engineers	A.1440.0441	ENGINEERS CONFERENCES AND TRAINING		450.00
Engineers	A.1440.0431	ENGINEERS		2,500.00
Engineers	A.1440.0401	ENGINEERS OFFICE SUPPLIES		70.00
Engineers	A.1440.0440	ENGINEERS LOCAL TRAVEL		1,100.00
Town Buildings	A.1620.0100	PERSONAL SERVICES	8,200.00	
Town Buildings	A.1620.0413	EQUIPMENT REPAIRS	400.00	
Town Buildings	A.1620.0416	CLEANING AND MAINTENANCE SUPPLIES		400.00
Highway Admin	A.5010.0404	HIGHWAY ADMINISTRATION GASOLINE	1,100.00	
Highway Garage	A.5132.0200	HIGHWAY GARAGE EQUIPMENT		1,530.00
Highway Garage	A.5132.0411	HIGHWAY GARAGE BUILDING REPAIRS	310.00	
Highway Garage	A.5132.0415	HIGHWAY GARAGE TRASH REMOVAL	120.00	
Parks and Rec	A.7020.0100	PERSONAL SERVICES	6,000.00	
Parks and Rec	A.7020.0404	GASOLINE	20.00	
Parks and Rec	A.7020.0408	POSTAGE	5.00	
Parks and Rec	A.7020.0413	EQUIP MAINT CONTRACTS AND REPAIRS	46.00	
Parks and Rec	A.7110.0100	WAGES		6,000.00
Parks and Rec	A.7110.0200	EQUIPMENT AND VEHICLES	669.00	
Parks and Rec	A.7110.0411	PARKS PARK REPAIRS		790.00
Parks and Rec	A.7110.0423	WATER	50.00	
Planning	B.8020.0401	OFFICE SUPPLIES	12.00	
Planning	B.8020.0443	PUBLIC NOTICES		12.00
Benefits	B.9055.0800	DISABILITY	8.00	
Benefits	B.9060.0800	HEALTH INSURANCE		8.00
Highway	DB.5110.0100	ROAD REPAIRS PERSONAL SERVICES	55,300.00	

Regular Town Board Meeting July 20, 2022

Highway	DB.5110.0410	MATERIALS FOR ROAD REPAIRS		11,950.00
Highway	DB.5110.0431	ROAD REPAIRS ENGINEERS	10,900.00	
Highway	DB.5130.0100	MECHANIC PERSONAL SERVICES		55,300.00
Highway	DB.5130.0412	EQUIP VEHICLE REPAIRS	1,050.00	

Explanation:

The budget is each department’s best estimate of what is going to occur in any given year. Of the total dollar amount being transferred between budget lines, 75% relates to wages. In 2021, Highway needed personnel in Road Repairs but this was offset by the Mechanic line in the budget (planned to hire in January 2021; actually hired in September 2021). Parks budgeted for a regular season, but due to Covid, most park programs did not run in 2021, so personnel and supplies were not needed for the services that would be provided in a “normal” year. The Supervisor and Comptroller both retired in 2021. The Comptroller line had budgeted to hire a replacement sooner than actually occurred, so that line had unspent wages. Required payouts for both anticipated and unanticipated retirements (sick leave and vacation payouts) put the Supervisor, Buildings, and Parks Personal Services expenditures over budget for 2021.

As was discussed in the December 15, 2021 Town Board Meeting, gasoline usage for the Highway Superintendent’s vehicle is able to be tracked separately, so it is now being charged to its own line item in the Highway Administration. This change occurred during 2021.

The other adjustments are due to necessary expenditures, and are offset by accounts where spending came in below the 2021 estimates. None of these transfers affect the 2021 fund balance.

AND

2022 Budget Adjustment

To cover significant unforeseen increases in chlorine costs in 2022, \$13,250 will be moved from Pool Concessions to Pool Chemicals. The 2022 budget included personnel and supplies costs for the concession stand. The budgeted costs are not being used in 2022 as the Town contracted with an outside vendor to provide food and beverage services at the Park. This transfer does not affect the overall budget for Parks and Rec.

Increase	A.7180.0413	Pool Chemicals	\$13,250.00	
Decrease	A.7140.0100	Wages		\$8,250.00
Decrease	A.7140.0409	Concession Stands Supplies		\$5,000.00

2022 Budget Amendment

In the December 15, 2021 Board Meeting, a resolution was passed to amend the 2021 Budget for \$40,000 increasing B.9951.0900 by \$40,000 to cover the Town’s estimated portion of the 2021

Community Development Grant. At the time the estimated project cost was \$160,000, with the Community Development supplying \$120,000. At the end of 2021, the \$40,000 was encumbered so as to carry over to 2022 since the project had not been completed. The project is now complete at a total of \$162,000. And additional \$2,000.00 is necessary to cover the additional Town Portion. The Amendment would Increase B.9951.0900 Transfer to Other Funds (in 2022) by the remaining \$2,000.00.

Mrs. Sullivan – Yes, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes

Motion Carried & Adopted

Approve Assessor attendance at New York State Assessor’s Association Conference to earn required continuing education credits:

109-22-027 MOTION BY Mrs. Van Der Water, seconded by Mr. Dudzinski, to approve Assessor attendance at New York State Assessor’s Association Conference to earn required continuing education credits.

Mrs. Sullivan – Yes, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes

Motion Carried & Adopted

Approve and authorize Supervisor to execute an affidavit for encroachment in town right of way at 2271 Connors Road:

110-22-000 MOTION BY Mr. Hulchanski, seconded by Ms. Lesniak, to approve the following resolution:

RESOLVED, the Town of Van Buren Town Board does hereby authorize the Supervisor to execute an Affidavit permitting encroachments related to real property located at 2271 Connors Road into the right-of-way of Old Highway and Connors Road, as depicted on a survey prepared by S. Sehnert, dated June 20, 2022, conditioned upon the such Affidavit being revised to specifically reference the S. Sehnert survey, dated June 20, 2022, and limiting future enlargement or expansion of the existing encroachments into the Town’s right-of-way

Mrs. Sullivan – Yes, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes

Motion Carried & Adopted

Councilor Committee Reports and Comments:

Ms. Lesniak attended a meeting at County Soil and Water where they discussed water chestnuts. She said they are putting together a five year plan, funded with County and State money to remediate them in the future. She said the work on this is impressive and we should start to see a real impact over the next five years.

Mrs. Van Der Water welcomed Mrs. Sullivan to the Board.

Highway Superintendent Comments:

Mr. Foster said he will get some measurements to go with the speed limit reduction request.

Mr. Foster said the Village Boulevard project is moving along and digging should be done tomorrow. He said there will be temporary paved areas but the whole section will be paved before school begins.

Supervisor Comments: None

Citizens Comments:

A resident from Waterfront Drive asked the Board to help advocate for them to get help from the County with the water chestnuts along their section of the river. She said it is so thick in that area they are having difficulty accessing the river. She said they have contacted county and state officials and no one is being very helpful in getting their area treated. She asked if Van Buren could coordinate with other towns along the river to get a resolution.

Ms. Sabin said she will contact Lysander and Elbridge and ask if they would like to coordinate a request for more funds for this area of the Seneca River.

Ms. Lesniak said she will pass along this request to Mr. Glazier the director of Onondaga County Environment.

Mr. Stewart asked about the Crego Farm development.

Ms. Sabin said this is still in the planning stage.

Mr. Loren Michaels asked about the cones in the parking lot at the Seneca Knolls Diner. He said because they are not used as parking spaces people are using it to create another lane to turn the corner.

Ms. Sabin said she will discuss that with the Code Enforcement Officer.

Mr. Andy Bowes suggested the town revise the way it communicates with residents and how residents communicate at meetings. He cited the Baldwinsville School Board's policy of requesting written comments ahead of time.

Engineer Comments: None

Attorney Comments: None

Regular Town Board Meeting July 20, 2022

111-22-000 MOTION BY Mrs. Van Der Water, seconded by Mr. Dudzinski, to adjourn to the next Regular Town Board Meeting on August 3, 2022 at 7:00 pm.

Mrs. Sullivan – Yes, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Ms. Lesniak – Yes, Mr. Tupper – Yes, Mr. Dudzinski – Yes, Ms. Sabin – Yes

Motion Carried & Adopted

Meeting closed 8:07 pm

Respectfully submitted,

Lynn Precourt  
Town Clerk

Dated: 7/21/22